

**FORM A
PERFORMANCE TARGETS**

ANNEX 1

LWD NAME: TALAVERA WATER DISTRICT

MFOS AND PERFORMANCE INDICATORS (1)		DIVISION FY 2016 ACTUAL ACCOMPLISHMENT (2)	DIVISION FY 2017 TARGET (3)	RESPONSIBLE OFFICE/UNIT (4)	DIVISION FY 2017 ACTUAL ACCOMPLISHMENT (5)	ACCOMPLISHMENT RATE (6)	REMARKS
A. Water Facility Service Management							
2017 Budget: P 8,868,405.00							
PI 1 (Quantity) Access to potable water	Percentage of Households with access to potable water against the total number of households within the area served by water district. No. of households served by water district - 8,607 households	8,048	8,600	OGM/Admin. Div Finance/Commercial Div. Engineering Div.	8,607	100.00%	
PI 2 (Quality) Reliability of Service	Percentage of household connections receiving 24/7 supply of water	24/7	24/7	OGM/Admin.Div. Finance/Commercial Div. Engineering Div.	24/7	100%	
PI 3 (Timeliness) Adequacy	Source Capacity of LWD to meet demands for 24/7 supply of water	1.75:1	not less than 1.75:1	OGM/Admin.Div. Finance/Commercial Div. Engineering Div.	1.84:1	100%	
B. Water Distribution Service Management							
2017 Budget: P 17,683,028.00							
PI 1 (Quantity) NRW	Percentage of unbilled water to water production	19%	19%	OGM/Admin.Div. Finance/Commercial Div. Engineering Div.	19%	100.00%	
PI 2 (Quality) Potability	Average deviation from PNSDW (chlorine residual requirements) from January 1 to December 31	0.3 ppm	0.3 ppm	OGM/Admin. Div. Engineering Division	0.3 ppm	100%	
PI 3 (Timeliness) Adequacy/reliability of service	Average response time to restore service when there are interruptions based on the Citizen's Charter of LWD proposed for approval of CSC	Minor repair - 1 hour Major repair - 6 hours	Minor repair - 2 hours Major repair - 8 hours	OGM/Admin.Div. Finance/Commercial Div. Engineering Div.	Minor repair - 1 hour Major repair - 6 hours	100%	

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C. SUPPORT TO OPERATIONS (STO)							
2017 Budget							
PI 1	Staff Productivity Index The Staff Productivity Index of one (1) position for every one hundred twenty service connections for Category C shall be strictly observed in the determination of the total number of positions in an LWD in PI 3	1:372	1:257	OGM/Admin. Division Finance/Comm. Div.	1:331	100%	SCADA
PI 2 Affordability	Reasonableness/Affordability of water rates to consumers with access connections. Water rate for the 1st 10 cu.m. must not exceed 5% of the average income of LIG which is P510.00/day	2%	5% of LIG	OGM/Admin.Div. Finance/Commercial Div. Engineering Div.	2%	100%	Min. charge is affordable by consumers. No rate increase for the year 2017
PI 3	Customer Satisfaction Percentage of Customer Complaints acted upon against received complaints	4,147 complaints received and acted upon	3,600 complaints received and acted upon	OGM Commercial Div. Engineering Div.	3,635 complaints received and acted upon	100%	
D. General Administration and Support Services (GASS)							
PI 1	Financial Viability & Sustainability of TWD operations Collection Efficiency	94%	At least 90%	OGM/Finance/Comm.Div.	94%	100%	
	Positive Net Balance	12 Months Positive Net Income	12 Months Positive Net Income	OGM/Finance/Comm.Div.	12 Months Positive Net Income	100%	
	Current Ratio	1.5:1	2:01	OGM/Finance/Comm.Div.	2.5:1	100%	

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D. General Administration and Support Services (GASS)							
PI 2	a. Compliance with COA reporting requirements in accordance with content and period of submission of the following reports: Submission of the Financial Reports: Balance Sheet, Statement of Income and Expenses, Statement of Cash Flows, Statement of Government Equity, Notes to Financial Statements	Submitted on February 8, 2017	Submit on February 15, 2018	OGM Finance/Comm. Div.	Submitted on Jan. 15, 2018	100%	
	b. Report on Ageing of Cash Advances	Submitted on November 15, 2016	Submitted on November 15, 2017	OGM Finance/Comm. Div.	Submitted on Nov. 15, 2017	100%	
PI 2	a. Compliance with LWUA reporting requirements in accordance to content and period of submission. i.e. Monthly Data Sheet, Balance Sheet, Income Statement, Cash Flow Statement.	Submitted on January 31, 2017	Submit on or before January 31, 2018	OGM Finance/Comm. Div. Engineering Div.	Submitted on January 30, 2018	100%	
	b. Microbiological/Chlorine Residual Report	Submitted before the 15th day after the reference period	Submit on the 15th day after the reference period	OGM Engineering Division	Submitted before the 15th day after the reference period.	100%	
	c. Physical/Chemical Report	Submit within 1 month after the reference period	Submit within 1 month after the reference period	OGM Engineering Division	Submitted January 30, 2018	100%	
	d. Approved WD Budget with Annual Procurement Plan	Posted in website on January 12, 2016	Post in website within the first quarter after the reference year	OGM/Admin. Div. Finance/Comm. Div. Engineering Div.	Posted in website on January 27, 2017	100%	
	e. Annual Report	Posted in website on January 31, 2017	Post in website within the first semester after the reference year	OGM/Admin. Div. Finance/Comm. Div. Engineering Div.	Posted in website on January 30, 2018	100%	

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PI 3	Compliance to COA AOM	Resolved 75% of COA findings stated in COA AOM for prior years as of Dec. 31, 2015	Resolve at least 30% of COA findings stated in COA AOM for prior years as of Dec. 31, 2016	OGM/Admin. Div. Finance/Comm. Div. Engineering Div.	Resolved 75% of COA findings stated in COA AOM for prior years as of Dec. 31, 2016	100%	
PI 4	Budget Utilization Rate (BUR)	95%	at least 85-90%	Finance/Comm. Div.	97%	100%	

Prepared by:


LEONILA S DE JESUS
SIRMO

Approved by:


ENGR. LEANDRO JUN C LACSAMANA
General Manager

FORM A - 1

DETAILS OF DELIVERY UNIT/OFFICE PERFORMANCE INDICATORS AND TARGETS

Annex 2

LWD NAME: TALAVERA WATER DISTRICT

Major Final Outputs/Responsible Unit (1)	PI 1: Percentage of actual barangays with access to water supply (2)	FY 2017 TARGET (3)	FY 2017 ACCOMPLISHMENT (4)	PI 2: Percentage of household connections receiving 24/7 water supply with a pressure of at least 10 psi (5)	FY 2017 TARGET (6)	FY 2017 ACCOMPLISHMENT (7)	PI 3: Source capacity of LWD to meet demands for 24/7 supply of water (8)	FY 2017 TARGET (9)	FY 2017 ACCOMPLISHMENT (10)	Remarks
A. WATER FACILITY SERVICE MANAGEMENT										
OGM/Admin. Div Finance/Comm. I Div. Engineering Div.	100%	53 barangays	53 barangays	100%	8,841	8,607	100%	not less than 1.75:1	1.84:1	Total No. of households served by the district within the Coverage Area - 8,607 households
OGM/Admin. Div Finance/Comm. Div. Engineering Div.	No. of additional barangays served			Length of pipelines laid	8,160 l.m.	8,160 l.m.	No. of wells drilled/commissioned	1 Production Well	1 Production well	
				Percent of service connections with 24/7 water supply	100%	100%	Ratio of actual water production to projected billed consumption	1.25:1	1.06:1	Unaccounted water due to leakages, water pilferage, under registration of water meter
				Volume of water produced (in cu.m.)	3,000,000	3,300,316				
Finance/Comm. Div. Engineering Div.							Billed consumption (in cu.m.)	2,500,000	2,663,352	As of Dec. 31, 2017

FORM A - 1

DETAILS OF DELIVERY UNIT/OFFICE PERFORMANCE INDICATORS AND TARGETS

Annex 2

LWD NAME: TALAVERA WATER DISTRICT

Major Final Outputs/Responsible Unit (1)	PI 1: Percentage of unbilled water to production (11)	FY 2017 TARGET (12)	FY 2017 ACCOMPLISHMENT (13)	PI 2: Chlorine residual (in ppm) in compliance to PNSDW, DOH and LWUA Guidelines (14)	FY 2017 TARGET (15)	FY 2017 ACCOMPLISHMENT (16)	PI 3: Average response time to restore service when there are interruptions (17)	FY 2017 (18)	TARGET	FY 2017 ACCOMPLISHMENT (19)	Remarks
B. WATER DISTRIBUTION SERVICE MANAGEMENT											
OGM/Admin.Div. Finance/Comm.Div. Engineering Div.	100.00%	19%	19%				Water interruptions disseminated immediately	100%			
OGM Engineering Div. Commercial Div.	Length of pipelines laid	8,160 l.m.	8,160.m.				Water restored within 24 hours	5 minutes per interruption	25 seconds to restore service when there are power interruptions	Restored using generators available in all Pumping Stations	
	Number of additional DMAs established	none	none								
	Number of pressure stations installed	none	none								
OGM Finance/Comm.Div. Engineering Div.	Number or meters replaced	500	594								
OGM Finance/Comm.Div. Engineering Div.				Average chlorine residual	0.3ppm	0.3ppm					

FORM A - 1

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Annex 2

LWD NAME: TALAVERA WATER DISTRICT

C. Support to Operations (STO)										
Major Final Outputs/Responsible Unit (1)	PI 1: Staff Productivity Index (20)	FY 2017 TARGET (21)	FY 2017 ACCOMPLISHMENT (22)	PI 2: Affordability (23)	FY 2017 TARGET (24)	FY 2017 ACCOMPLISHMENT (25)	P3: Customer Satisfaction (26)	FY 2017 TARGET (27)	FY 2017 ACCOMPLISHMENT (28)	Remarks
OGM/Admin. Division Finance/Comm. Div.	Staff Productivity Index	257:1	331:1							
OGM/Admin. Div. Finance/Commercial Div.				. Water Rate must not exceed 5% of LIG	2%	2%				
OGM Finance/Comm. Div. Engineering Div.							Percentage of customer complaints acted upon against received complaints	100%	100%	Citizen Charter

FORM A - 1

DETAILS OF DELIVERY UNIT/OFFICE PERFORMANCE INDICATORS AND TARGETS

Annex 2


LWD NAME: TALAVERA WATER DISTRICT

D. General Administration and Support Services (GASS)										
Major Final Outputs/Responsible Unit (1)	PI 1: Financial Viability and Sustainability (31)	FY 2017 TARGET (32)	FY 2017 ACCOMPLISHMENT (33)	PI 2: Compliance with COA reporting requirements in accordance with content and period of submission (34)	FY 2017 TARGET (35)	FY 2017 ACCOMPLISHMENT (36)	PI 3: Compliance with LWUA reporting requirements in accordance to content and period of submission (37)	FY 2017 TARGET (38)	FY 2017 ACCOMPLISHMENT (39)	Remarks
OGM Finance/Comm. Div.	Collection Efficiency	At least 90%	94%	Financial Reports	Submit on or before Feb. 15, 2018	Submitted on January 15, 2018	Financial Statements	Submit on or before Jan. 31, 2018	Submitted on January 30, 2018	
	Positive Net Balance	12 Months Positive Net Income	12 Months Positive Net Income	Report on Ageing of Cash advances (Nov. 15, 2017 cut-off)	Submit on or before Nov. 15, 2017	Submitted on November 15, 2017				
	Current Ratio	2:1	2.5:1							
							Monthly Data Sheet	Submit on or before Jan. 31, 2018	Submitted on January 30, 2018	
OGM Engineering Div.							Microbiological/Chlorine Residual report	Submit on the 15th day after the reference period	Submitted before the 15th day after the reference period	Example: Period covered Nov. 13, 2017 to Dec.13, 2017- submitted on Dec.15, 2017
							Physical/Chemical Report	Submit within 1 month after the reference period	Submitted on January 30, 2018	
OGM/Admin. Div. Finance/Comm. Div. Engineering Div.							Approved WD Budget with Annual Procurement Plan	Post in website within the first quarter after the reference year	Posted in website on January 27, 2017	
							Annual Report	Post in website after submission (cut-off date on June 30, 2018)	Posted in website on January 30, 2018	

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ENGR. LEANDRO JUN C LACSAMANA
 General Manager

TALAVERA WATER DISTRICT

042 Diaz St., Pag-asa District , Talavera, Nueva Ecija

ANNEX 4

2017 APPROVED BUDGET AND MFO TARGETS

1/2

MFOs and PERFORMANCE INDICATORS (1)	AGENCY FY 2017 BUDGET (Php) (2)	AGENCY FY 2016 ACTUAL ACCOMPLISHMENT (3)	AGENCY FY 2017 TARGET (4)
<p>A. MAJOR FINAL OUTPUTS (MFOs):</p> <p>MFO 1: WATER FACILITY SERVICE MANAGEMENT</p> <p>Performance Indicator 1: Percentage of households with access to water supply</p> <p>Performance Indicator 2: Number of new service connections installed</p> <p>Performance Indicator 3: Percentage of household connections receiving 24/7 water supply with a pressure of at least 10 psi</p> <p>Performance Indicator 4: Source capacity of LWD to meet demand for 24/7 supply of water</p> <p>MFO 2: WATER DISTRIBUTION SERVICE MANAGEMENT</p> <p>Performance Indicator 1: Percentage of unbilled water to water production</p> <p>Performance Indicator 2: Chlorine residual (in ppm) in compliance to PNSDW, DOH and LWUA Guidelines</p> <p>Performance Indicator 3: Average response time to restore service when there are interruptions</p> <p>Minor repair Major repair</p> <p>B. SUPPORT TO OPERATIONS (STO)</p> <p>Performance Indicator 1: Staff Productivity Index</p> <p>Performance Indicator 2: Affordability</p> <p>Performance Indicator 3: Customer Satisfaction</p> <p>C. GENERAL ADMINISTRATION AND SUPPORT SERVICES (GASS)</p> <p>Performance Indicator 1: Financial Viability</p> <p>Collection Efficiency Positive Net Balance Current Ratio</p>	<p>8,868,405.00 CAPEX/OPEX</p> <p>17,683,028.00 CAPEX/OPEX</p> <p>OPEX</p> <p>OPEX</p>	<p>99% (No. of Barangays) 8,048</p> <p>100%</p> <p>1:50:1</p> <p>19%</p> <p>0.3ppm</p> <p>1 hr. & 10 mins. 3 to 4 hours</p> <p>122:1</p> <p>100%</p> <p>94%</p> <p>12 Months Positive Net Income 1.5:1</p>	<p>100% (No. of Households) 8,607</p> <p>100%</p> <p>Not less than 1.25:1</p> <p>20%</p> <p>0.3ppm</p> <p>1 hr. To 2 hours 8 hours</p> <p>120:1</p> <p>100%</p> <p>Atleast 90%</p> <p>12 Months Positive Net Income 2:01</p>

TALAVERA WATER DISTRICT

042 Diaz St., Pag-asa District , Talavera, Nueva Ecija

ANNEX 4

2/2

MFOs and PERFORMANCE INDICATORS (1)	AGENCY FY 2017 BUDGET (PHP) (2)	AGENCY FY 2016 ACTUAL ACCOMPLISHMENT (3)	AGENCY FY 2017 TARGET (4)
<p>Performance Indicator 2:</p> <p>Compliance with COA reporting requirements in accordance with content and period of submission of the following reports:</p> <ul style="list-style-type: none"> Submission of the financial reports i.e. Balance Sheet, Statement of Income Expenses, Statement of Cash Flows, Statement of Government Equity, Notes to Financial Statement and Report on Ageing of Cash Advances Compliance with LWUA reporting requirements in accordance to content and period of submission of the following: <ul style="list-style-type: none"> Monthly Data Sheet Balance Sheet, Statement of Income and Expenses, Statement of Cash Flows Microbiological/Chlorine Residual Report Physical/Chemical Report Approved WD Budget with Annual Procurement Plan Annual Report 		<ul style="list-style-type: none"> Submitted on January 30, 2017 Submitted on Nov. 15, 2016 (cut-off date Nov. 15, 2016) Submitted on January 31, 2017 Submitted on January 31, 2017 Submitted before the 15th day after the reference period Submitted within 1 month after the reference period Posted in website on January 12, 2016 Posted in website on January 13, 2017 	<ul style="list-style-type: none"> Submit on or before Feb.15, 2018 Submit on or before Nov. 15, 2017 (cut-off date Nov. 15, 2017) Submit on or before January 31, 2018 Submit on or before January 31, 2018 Submit on or before the 15th day of the reference period Submit within 1 month after the reference period Post in website on or before Jan. 15, 2017 Post in website on or before Jan. 15, 2018

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