

Republic of the Philippines
TALAVERA WATER DISTRICT
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the TALAVERA WATER DISTRICT in the CSC website:

Beverly A David
BEVERLY A DAVID
Acting HRMO

Date: June 21, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Supervising Water Utilities Management Officer	65	20	57,347	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility		Talavera Water District
2	Water Maintenance Man C	80	4	15,586	Elementary School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)		Talavera Water District

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 01, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in **the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

The position is open to all qualified applicants regardless of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity or political affiliation.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

BEVERLY A DAVID
Acting HRMO
042 Diaz St., Pag-asa Dist, Talavera, N E
admin@talaverawd.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.